

## Context

Project Title	Creativity is Confidence
Project Acronym	CIC
What kind of activities have you planned for your project?	Youth Exchanges
Project Start Date (yyyy-mm-dd)	01-05-2020
Project Total Duration	6 months
Project End Date (yyyy-mm-dd)	31-10-2020
National Agency of the Applicant Organisation	EE01 Foundation Archimedes
Language used to fill in the form	English

For further details about the available Erasmus+ National Agencies, please consult the following page:

<https://ec.europa.eu/programmes/erasmus-plus/contact>

## Participating Organisations

Please note that the Organisation ID replaces the PIC as the unique identifier for the organisation to apply for Erasmus+ or European Solidarity Corps actions managed by National Agencies. Organisations that have a PIC and have previously applied for funding in the Erasmus+ or European Solidarity Corps programmes through the National Agencies will be assigned an Organisation ID automatically. Please use the Organisation Registration system for Erasmus+ and European Solidarity Corps to check an Organisation ID, change some of the information linked to it or register a new organisation:

<https://webgate.ec.europa.eu/erasmus-esc/organisation-registration>

## Applicant Organisation

OID	E10227691
Legal name	Muhu Noortekeskus
Legal name (national language)	
National ID (if applicable)	75033321
Department (if applicable)	
Acronym	
Address	Liiva küla
Country	Estonia
P.O. Box	
Postal Code	-
CEDEX	
City	Muhu vald
Website	noortekas.muhu.ee
Email	

Telephone

**+3724545560**

Fax

## Profile

Type of Organisation	Public service provider
Is the organisation a public body?	Yes
Is the organisation a non-profit?	Yes
Is the organisation: a public body at regional/national level; an association of regions; a European Grouping of Territorial Cooperation; or a profit-making body active in Corporate Social Responsibility?	No

## Associated Persons

## Legal Representative

Title	
Gender	Female
First Name	Liia
Family Name	Ots
Department	
Position	Manager
Email	noortekeskus@muhu.ee
Telephone	+37256252257
Preferred Contact	No
Different address from organisation	No

## Contact Person

Title	
Gender	Female
First Name	Liia
Family Name	Ots
Department	
Position	Manager
Email	noortekeskus@muhu.ee
Telephone	+37256252257
Preferred Contact	Yes
Different address from organisation	No

## Background and Experience

Please briefly present the organisation.

Muhu Noortekeskus is a local municipality owned open youth center on the island Muhu in Estonia. The youth center was opened in 2005 and since then has been developing youth work on the island.

Daily we work with the pupils of Muhu Middle School. But as the only youth organisation on the island of Muhu, the youth center also coordinates youth work in the municipality. Social inclusion is very important for our youth center, since we are the only youth work organisation on the island, all youngsters that live here have to feel included on a daily basis.

The organisation has a very strong multimedia background and it's own recording studio.

This project is the first independent step into the world of Erasmus+ projects.

What are the activities and experience of the organisation in the areas relevant for this application?

Muhu Youth Center has had on small recording studio since 2011. When the new house was built, a big top-notch recording studio was built with it. The youth center has provided informal education in the multimedia field for a decade. All the technical knowledge and equipments are available to carry out the project.

People that work in the youth center at the moment, don't have much experience in international youth work, so this is a great teaching opportunity for the team.

Please give information on the key staff/persons involved in this application and on the competences and previous experience that they will bring to the project.

Liia Ots is the manager/youth worker of the organization is the project leader. She has worked as a youth worker for 1,5 years. She has a higher education in Social work and rehabilitation administration. She has a lot of knowledge how to work with the inclusion target group. Before entering the youth work field, she was a child protection specialist. She has done different projects for 10 years. But, she doesn't yet have experience in youth exchanges, so this is a new learning opportunity for her.

Maret Voites works as a youth worker in the youth center. Maret started to work in the youth work field in January this year, but is a certified midwife and has worked with youngsters for a decade. She also still is a facilitator in the medical field and brings knowledge of how to get a topic across to other people.

Renat Ränk has been a musician for about ten years. He works as a band teacher in the youth center and also has knowledge about recording.

Arnek Grubnik is the mediaclub teacher in the youth center. Arnek has worked as a youth worker for 13 years. He himself learns about graphical design and knows a lot about movie editing.

Has the organisation participated in a European Union granted project in the 3 years preceding this application?

No

## Partner Organisation

OID	E10041924
Legal name	Latvijas Neredzigo biedriba
Legal name (national language)	LNB
National ID (if applicable)	40008004000
Department (if applicable)	
Acronym	
Address	Braila iela 3
Country	Latvia
P.O. Box	
Postal Code	LV-1024
CEDEX	
City	Riga
Website	<a href="http://www.lnbiedriba.lv">http://www.lnbiedriba.lv</a>
Email	
Telephone	+37167532607
Fax	+371 67277344



## Profile

Type of Organisation	Non-governmental organisation/association
Is the organisation a public body?	No
Is the organisation a non-profit?	Yes

## Associated Persons

## Legal Representative

Title	Mrs
Gender	Female
First Name	Svetlana
Family Name	Sproge
Department	Central Board
Position	CEO
Email	info@Inbiedriba.lv
Telephone	+37167532607
Preferred Contact	No
Different address from organisation	No

## Contact Person

Title	
Gender	Female
First Name	Madara
Family Name	Kalnina
Department	
Position	Project manager
Email	projekti.lnb@gmail.com
Telephone	+37129234033
Preferred Contact	Yes
Different address from organisation	No

## Background and Experience

Please briefly present the organisation.

Latvijas Neredzīgo biedrība or Latvian Society of the Blind (LNB) is the biggest and oldest NGO in Latvia that represents the interests of visually impaired and blind people in Latvia.

Latvian Society of the Blind unites more than 3000 people in 9 biggest towns in Latvia. Organization's aim is to unite blind and visually impaired people and to provide them with the necessary support, helping them with their day-to-day life and integration.

Main tasks are:

- 1) Represent and protect the interests of people with sight disability in different government and municipalities' organizations;
- 2) Develop and manage social rehabilitation programmes;
- 3) Encourage professional training and improve employment rates.

What are the activities and experience of the organisation in the areas relevant for this application?

The past 2 years LNB has focused on working with our youth, members up to 30 years old. In 2019 LNB participated in 3 Erasmus + projects:

- 1) in May 3 youngsters and a group leader with sight disability went to Turkey to participate in a project "remove all obstacles through sports", leading partner organization "Talking hands", Turkey.
- 2) From April till August LNB was a leading partner in a youth exchange project "Don't be afraid to dare in the dark". In this project 20 youngsters with sight disability from Sweden and Latvia participated.
- 3) From September till December LNB organizes a local project in KA3, where 11 LNB youngsters learned how to debate and participated in public debates with lawmakers.

Apart from the projects LNB has been working on reactivating the youth organization, that historically existed to create a safe and fun place for young people with sight disability.

Please give information on the key staff/persons involved in this application and on the competences and previous experience that they will bring to the project.

Project manager Madara Kalnina, has 6 years of experience working with different levels of projects both national and international. Works in LNB from November, 2018. In 2019 successfully executed 11 projects, from which 3 were international, 3 national and 5 regional.

Accountant: Sarmīte Miļūna, head accountant in LNB, has 28 years of experience in accounting in organizations and projects.

Has the organisation participated in a European Union granted project in the 3 years preceding this application?

Yes

Please indicate:	
EU Programme	Erasmus +
Year	2019
Project Identification or Contract Number	2018-3-LV02-KA105-002426
Applicant/Beneficiary Name	Latvijas Neredzīgo biedrība
EU Programme	Erasmus +
Year	2019
Project Identification or Contract Number	2019-2-LV02-KA347-002665
Applicant/Beneficiary Name	Latvijas Neredzīgo biedrība

## Partner Organisation

OID	E10060118
Legal name	NEZAVISNA UDRUGA MLADIH
Legal name (national language)	NUM
National ID (if applicable)	05000867
Department (if applicable)	
Acronym	
Address	HRVATSKIH PAVLINA 7
Country	Croatia
P.O. Box	
Postal Code	42250
CEDEX	

City	LEPOGLAVA
Website	www.num.hr
Email	
Telephone	+385989565255
Fax	+38542770025

## Profile

Type of Organisation	Non-governmental organisation/association
Is the organisation a public body?	No
Is the organisation a non-profit?	Yes

## Associated Persons

## Legal Representative

Title	Mr
Gender	Male
First Name	Dario
Family Name	Milec
Department	Board of directors
Position	President of board of directors
Email	info@num.hr
Telephone	+385976239589
Preferred Contact	No
Different address from organisation	No



## Contact Person

Title	Mr
Gender	Male
First Name	Renato
Family Name	Vuk
Department	
Position	Head of project management office
Email	info@num.hr
Telephone	+385976239589
Preferred Contact	Yes
Different address from organisation	No

## Background and Experience

Please briefly present the organisation.

NUM (IYA) is the youth organisation that works with and for young people in our local community. Currently the Association has over 70 members from wider Lepoglava area due to the latest membership changes. NUM (IYA) has implemented over 200 actions, event and projects in Lepoglava and wider area. Beside in Lepoglava region, the Association cooperates with other similar associations and organizations in Croatia. Projects of this Association are referring to all aspects of social life, from education, informing and sport to ecology, concerts and exhibitions. From the beginning the Association is active on the field of designing and implementing different projects funded by local and regional government, national funds, different ministries, foundations and EU funds. Besides projects, the Association is organizing various activities and events (sports, informal education, quiz, festival, workshops) of which the most famous is Jailhouse festival. The festival is organized every year in August, continuously from year 2010. It provides a handful of entertainment and sporting events, education and workshops for children and youth, enriches the social life of community and encourages young people in active participation in community.

From founding the organisation till now, NUM (IYA) implemented over 100 different projects and activities. Programs are mainly focused on needs of youngsters in our region. We are also implementing activities through which young people directly influence and participate in the development of local communities. In our activities we cooperate with local governments, public institutions, private sector and other NGOs. Vision of NUM (IYA) is "Educated young people who actively, responsibly and equally participate in the socio-political life of local community" while the mission of NUM (IYA) is to promote active and responsible participation of youth in the life of local communities, and advocate the interests of young people in local authorities. The association encourages the development of local youth policies through the development and implementation of local policies for young people and strengthening the capacities of young people through education, collaboration, partnerships and information. Our organization was also included in Eurodysee program which is one of the most known programs for youth to get some experience and skills in another country. As well, NUM (IYA) was Eurodesk multiplier and has an EVS accreditation for sending, hosting and coordinating.

What are the activities and experience of the organisation in the areas relevant for this application?

We as an organisation been involved in organizing Training courses on a European Level for some time. A big number of our members, including previous vice president of the organisation, have been working in the field of youth work for a number of years. Previous vice president and currently an active member of the organisation was working within an informal group and he was making use of Youth in Action and then Erasmus+ in his work with the people.

As we are active in the Erasmus field and have been since the early days of the programme, we're constantly implementing projects and activities that are about inclusion and intercultural learning and we're trying to give young people from our city and Croatia but other countries that we agree partnerships with as well, the opportunity to be a part of the programme, to learn, to feel included and to promote the values that they encounter and learn about in the future. As a youth group we have been active in our community and also on a national level for over 17 years now. We have actively taken part in the running of our community. As a youth organisation we are more focused on things and issues related to youth and we have actively taken part in the creation of different youth policies. On a local level we have been actively organising activities for young people including activities that helped the community like clean ups and refurbishment of public places. The last thing that we refurbished was the sports centre that was abandoned. Thanks to our young people and their work, the people of Lepoglava can once again start enjoying these facilities. These are some of the activities that we did that are directly related to active citizenship. Apart from this we are continuously organising other activities and workshops.

As we are empowering young people to become active citizens, we have managed to have young people that after their experience with NUM, they decided to do more on the level of active citizenship. For example, one of our past members, Hrvoje Kovac is now the Vice-mayor of our town. We believe that if we instil this idea and sense of active citizenship, in our young people the young people will become more active in their community and the whole community will benefit.

Please give information on the key staff/persons involved in this application and on the competences and previous experience that they will bring to the project.

The team of NUM, consists of young people, youth workers, volunteers, graduates of higher education in the fields of management, communication, finance and services with particular interest in social service and civic engagement. The human dynamic of NUM has gained considerable experience in European actions through its participation in various aspects of mobility programs & enhanced skills and competences through youth social working at the local community.

We also have vast experience in training courses and project management and always strive to find the right participants for the training course. NUM has always devised and implemented quality projects which in turn proved to be catalyst for other projects and trainings. We will be taking care of the logistics of this training course. The people from our NGO that will be directly involved in this training are:

Renato VUK: Renato been active in the field of youth work for the last 8 years. At the moment he is fully employed with our organisation, however in the past, he has also worked in other Croatian youth organisations in other cities like in Koprivnica and Varazdin. In the past he also worked other jobs on corporate companies and his main job was project management.

Tanja Mravlincic is one of our members who has vast experience in project management related to local funds. She has showed interest to learn more on Erasmus+ and how they are run. Thus she will be helping Renato in this project. This is one of the ways that we will be encouraging active citizenship amongst our young people. This will also serve as a capacity building opportunity for our organisation as after this project we will have another person experienced in the successful implementation of Earsmus+ projects.

Mario Zulicek: Mario is an active member of our Ngo and has also been the vice-president of our organisation for 5 years. Although at the moment he is not any more in that position, he is still an active member of our organisation. He decided not to be the vice-president anymore so as to give the space for new young people to be actively involved and share their ideas. However, he is still active and he will be making sue of his vast experience in youth work, Erasmus+ and project management to help implement another successful project.

Mihaela Spiljak: At just 18 years of age, she has already 3 years of volunteering experience within our organization. She's been involved in different projects at a national level and she is starting to build her skills and experience on a European level through Erasmus+ programme. She has voluntary experience in the field of youth work and is often included in organization of various activities. As young as she is, she's already one of the highly engaged members in our association.

Has the organisation participated in a European Union granted project in the 3 years preceding this application?

Yes

Please indicate:	
EU Programme	Erasmus+
Year	2018
Project Identification or Contract Number	2018-1-HR01-KA105-047352
Applicant/Beneficiary Name	Nezavisna udruga mladih
EU Programme	Erasmus+
Year	2018
Project Identification or Contract Number	2018-1-PL01-KA105-050441
Applicant/Beneficiary Name	Stowarzyszenie Mlodziezy z Rzuchowej
EU Programme	Erasmus+
Year	2018
Project Identification or Contract Number	2018-2-PL01-KA105-051545
Applicant/Beneficiary Name	Stowarzyszenie Aktywnej Mlodziezy Feniks
EU Programme	Erasmus+
Year	2019
Project Identification or Contract Number	2019-1-HR01-KA105-060371
Applicant/Beneficiary Name	Nezavisna udruga mladih

## Partner Organisation

OID	E10165038
Legal name	Youth Division, City of Helsinki, Culture and Leisure sector
Legal name (national language)	Youth Division

National ID (if applicable)	FI02012566
Department (if applicable)	
Acronym	
Address	Paavo Nurmen kuja 1 C, 4. fl
Country	Finland
P.O. Box	PL 25400
Postal Code	-
CEDEX	
City	Helsinki
Website	<a href="http://www.nuoriso.hel.fi">www.nuoriso.hel.fi</a>
Email	
Telephone	+35893108900
Fax	

## Profile

Type of Organisation	Youth organisation
Is the organisation a public body?	Yes
Is the organisation a non-profit?	Yes

## Associated Persons

## Legal Representative

Title	Mr
Gender	Male
First Name	Tommi
Family Name	Laitio
Department	Culture and Leisure Sector
Position	executive director
Email	tommi.laitio@hel.fi
Telephone	+358505634950
Preferred Contact	No
Different address from organisation	No

## Contact Person

Title	
Gender	Female
First Name	Minna
Family Name	Jauho
Department	
Position	youth leader
Email	minna.jauho@hel.fi
Telephone	+358406214126
Preferred Contact	Yes
Different address from organisation	No



## Background and Experience

Please briefly present the organisation.

The youth division is part of Culture and Leisure Sector of Helsinki city. The Youth Division has a budget of approx. 30 million euros, 300 youth workers in about 60 locations and youth houses around the city. Last year there was approx. 1 400 000 annual visits to our premises or contacts outside them and over 2000 different hobby groups. The mission of the Youth division is to support young people's life choices and their sense of responsibility as well as to increase their participation. In the first place, this means creating the space for moral and ideological growth; secondly it means facilitating their skills, motivation and experiences in civic interaction, and thirdly it means shouldering responsibilities for young people's social risks and place in society. We aim to do more where more is needed and with those who need more. We are a knowledge based youth division, so we follow both statistics and research as well as we do a lot of research and surveys ourselves. Targeted youth work (young people at risk) is carried out together with Social Services NGOs and education sector.

We want all young to have a friend, to feel important and have a hobby. Our goal is to provide universal services for all young people: the entire city is a nice place for young people. Our aim is to provide power and responsibilities for the youth. To ensure they have a voice, especially in issues related to youth. We also want to provide different projects, programs and spaces where the youth can make their dreams come true. We want the youth to find friends, have hobbies and fulfill their dreams, make projects and in this manner learn a lot, so-called non-formal learning. One of our goals is that every teenager has a democratic experience through participatory budgeting and activist groups.

What are the activities and experience of the organisation in the areas relevant for this application?

Our main idea is to participate into this project with Sankarit –activities ('Sankarit' means 'Heroes'). Sankarit –activities are part of the Youth services and they offer free time activities / hobbies for youngs with disabilities and special needs between of ages 15-29. For these activities, it would be very important to participate into this kind of international youth exchange that supports inclusion and offers a special opportunity for youngs with mental disabilities to travel abroad. It has been a wish that has come from the youth and for the first time we have an opportunity to start to work out with this.

Please give information on the key staff/persons involved in this application and on the competences and previous experience that they will bring to the project.

The key person of our organization has worked as a leader in charge with Sankarit –activities last three years and before that a long time as a part time worker with these activities. There is also a lot experience with cultural youth work and art based methods and that supports very well the themes of this project. The main competencies are an ability to coordinate and lead the group of young people, organize activities together with youngs and create a safe and communal space for everyone.

Has the organisation participated in a European Union granted project in the 3 years preceding this application?

Yes

Please indicate:	
EU Programme	Erasmus+
Year	2019
Project Identification or Contract Number	KA105-19BE06A2 (2019)
Applicant/Beneficiary Name	Back to Roots
EU Programme	Erasmus+
Year	2019
Project Identification or Contract Number	KA105-4D13F412
Applicant/Beneficiary Name	Cooking Cultures
EU Programme	Erasmus+
Year	2018
Project Identification or Contract Number	KA105-39C7E139
Applicant/Beneficiary Name	Cultures meet in nature
EU Programme	Erasmus+
Year	2018
Project Identification or Contract Number	KA105-BD0DDBD5
Applicant/Beneficiary Name	The best mirror is an old friend, Finland and Ireland

## Project Description

Why do you want to carry out this project? What are the objectives of your project? How does it link to the objectives of the Erasmus+ programme and this specific key action? What are the issues and needs that you are seeking to address through this project?

The project's main objective is to include youngsters with fewer opportunities and give them a sense of empowerment through the thrill of success. In the project we will have youngsters with different backgrounds and obstacles in life. In the project the participants will be young people with sight disability from Latvia, young people with mental disabilities and special needs from Finland and youngsters who have complicated social, economical and geographical backgrounds from Estonia, plus your everyday youngster from Croatia. They will all address the subject of confidence and self-empowerment through music and multimedia. During the youth exchange they will create and record music and make a music video for the song. The different backgrounds of the participants will help the youngsters to find out more about inclusion and about their own strengths and the struggles of other youngsters in Europe.

The project takes place on Muhu island in Estonia, where there isn't much diversity, so the project will improve the knowledge of inclusion on the island and local community as well. The Finnish, Estonian and Latvian group leaders don't have much experience with youth exchanges, so the project helps to improve youth work in the organisations of the participants through experience.

How was the project's partnership built up?

The Finnish, Latvian and Estonian partners met during the SPI Matchmaking in Frankfurt in October 2019. We came up with the idea for the project and worked on it in Frankfurt. At home each organisation presented the idea to their youngsters, who then gave input in the actual content and planned activities during the project. All the young people, that heard about the project, were very interested in it and wanted to be a part of it.

The Croatian partner was added later, when the group leader of the Estonian organisation, Liia attended a study course in Croatia and when she started to talk with NUM about other projects each was doing, this particular project was something for NUM to be a part of.

Since NUM will bring experience to the project, they are a valuable partner for the less experienced partners.

Please select up to three relevant topics addressed by your project.

Inclusion - equity

Health and wellbeing

ICT - new technologies - digital competences

## Participants with Fewer Opportunities

Does your project involve participants facing situations that make their participation in the activities more difficult?

Yes

Please give information, for each activity, about the profile/background of these participants and how they will be involved in the activities.

In the project there will be blind and visually impaired young people from Latvia. They will be accompanied by two assistants, who will help them get around and participate in activities. Most of the activities don't need any special preparation, but activities like recording and editing audio and video will need some adjustments. The young people will use special talk back programs, that assist with navigating computers. However one of the aims for visually impaired and blind students in this project is to test what can they do in terms of recording and editing audio and video. Recording them is manageable with assistance from other participants and assistants, but the editing bit is the one they are most interested in. Since it is possible that not all the participants will be able to do all the activities and tasks, it is planned to have multiple group activities at the same time, so that each participant can have options and choose based on their interests and abilities.

Finnish group will have young people with mental disabilities and therefor need two group leaders to accompany them. The group leaders will help them to take part in the activities. They will have a detailed information before the youth exchange, and we will have pictograms on the walls with the schedule. Plus we plan more smaller breaks to the timetable to facilitate the needs of each participant.

All the little details will be addressed thoroughly in the APV.

Estonian group has young people with difficult economic and social background. Also living on the Muhu island comes with geographical obstacles, you are dependant on ferries and the weather. The island is also far from bigger cities, with more opportunities. Estonian group leader is making sure, that the youngsters, that want to participate, can do that. If necessary, she will work with a social worker, to ensure that the youngsters can take part in the youth exchange near their home.

Which types of situations are these participants facing?

Disability

Educational difficulties

Economic obstacles

Geographical obstacles

Social obstacles

Please explain the particular measures (accompanying person, reinforced preparation etc.) you will put in place to cater for the specific needs of these participants and/or to support their participation and active involvement.

For Latvian partner the following measures will take place:

- before the youth exchange, during planning visit the place of actual youth exchange and accommodations will be visited, to evaluate the risks and necessary adjustments needed to make, like marking steps, glass windows or columns that blend in the background.
- before the youth exchange all participants and assistants will have at least one meeting to talk through the plan of youth exchange and they will be familiarized with the premises by using descriptions
- before the youth exchange each participant will be in contact with the group leader and project manager to talk through existing worries and make sure, that everyone has everything they need
- during the youth exchange two assistants will accompany the group and help them with navigation, day-to-day tasks and participating in activities if needed.

For the Finnish partner:

- before the youth exchange the participants will receive answers to all their questions.
- during the APV photos will be taken from the facilities, where the activities will take part and the participants will get to know the surroundings beforehand.
- the group will have two group leaders, to help them take part in the activities and address all concerns

## Preparation

### Practical Arrangements

How will the practical and logistic matters of each planned activity be addressed (e.g. travel, accommodation, insurance, safety and protection of participants, visa, social security, mentoring and support, preparatory meetings with partners etc.)? Please also specify how the tasks will be divided among partners.

The exchange will take place on the island of Muhu (Estonia) in the village Liiva, that is the municipal center and biggest settlement on the island. The applicant organisation is in charge of the accommodation and the practical necessities during the project week. The participants will be accommodated in the camping site Aki with small houses 500 metres from the youth center, where all activities will take place. It is 200 metres from the bus station and local store.

Partner organisations make their own travel plans and help the participating youngsters with it. From Croatia, participants will be travelling by plane. From Finland and Latvia, travelling will be done by a bus. The applicant organisation Each participant have to makes a travel insurance before coming to Estonia.

Muhu Youth Center is responsible for the first aid and the security of the participants on the island.

Each group leader is responsible for their own group.

All concerns will be double checked it the APV.

### Project Management

How will you address quality and management issues (e.g. setting up of agreements with partners, learning agreements with participants, etc.)?

The whole process of project management will be done together. Communication is the key. Youngsters in all 4 countries are involved from the preparation of the project application and will be involved trough the project execution.

We will address quality according to the guidelines of the program.

Quality will be quaranteed through the knowledge of the applicant organisations leader and the project manager Liia Ots.

She is certified as a camp counsler- manager and will take part in the BiTriMulti training course in Slovakia in March.

How do you intend to cooperate and communicate with your project partners and other relevant stakeholders?

The project partners talk weekly either, sharing messages in a facebook group or e-mails and with skype conversations. The other stakeholders, like local community, other youngsters, will be kept informed during the planning and through social media. Each organisation will talk about the project with their youngsters. Muhu Youth Center will write an article for the local paper, so the whole community is aware of the project as well.

### Preparation of Participants

How will the participants prepare for their Youth Exchange and how will they be supported in this process ?

Since the participants will have a big role in the program, they are involved and included from early on. The group leaders will be with them during the main activity. The participants will choose non formal methods, they want to use in the youth exchange. In the APV it will be decided exactly what to use.

The participants have to choose a song they like, so in MuHu it will be easier to decide, what type of music, they will record. Every group will prepare a short presentation for the intercultural night about their culture.

They will also get a info pack with all the necessary information.

## Recognition of Learning Outcomes

The Erasmus+ Programme promotes the use of instruments/certificates like Europass, ECVET and Youthpass to validate the competences acquired by the participants during their experiences abroad. Will your project make use of such European instruments/certificates? If so, please select up to three

Youthpass Certificate

Are you planning to use any national instrument/certificate?

No

How will you use the European/national instrument(s)/certificate(s) selected, if any? How will you ensure an awareness and reflection of the participants on their learning process and competences developed in the project? Please remember to include the methods that support reflection and documentation of the learning outcomes in the daily timetable of each activity.

The activities of the project will be connected with the key-competences of Youth Pass. The program will involve the introduction of Youth Pass and at the end of each day there will be time for reflection in groups and also individually. At the end of each day, there will be time for each participant to fill out a "Learning diary or journal", that will help with the self-reflection.

"Learning diary" will involve questions like:

- > Describe what happened today in your own words
- > Were there any memorable moments?
- > Are there things or questions still buzzing around in your head?
- > Is there anything 'new' you learnt today?
- > Is there anything you want to pay further attention to?



## Activities

### List of Activities

Please enter the different mobility activities you intend to implement in your project.

Id	Activity Title	Activity Type	Total No of Flows	Total No of Participants	Total Budget
A1	APV	Advance Planning Visit – Youth Exchange	4	7	3.257,00 EUR
A2	Creativity is Confidence	Youth Exchanges - Programme Countries	4	32	14.241,00 EUR

### Activity A1

#### Activity Type

Advance Planning Visit – Youth Exchange

#### Activity Title

APV

Please describe why you want to carry out an Advance Planning Visit. What are its objectives and expected outcomes?

The Advanced Planning Visit is necessary to specify details before the actual youth exchange. The APV will help to check the facilities and necessary steps that need to be done for the visually impaired to participate in the youth exchange. Also the timetable will be specified, since for the APV we will know exactly, who are the youngsters, that will take part in the youth exchange. We expect the young people to give an input to the program, for the youth exchange, in the APV the ideas and expectations from the participants will be merged into the program. The Finnish participants need visual information before the youth exchange, the APV will create the possibility to make a more detailed info-pack for the participants.

Please describe who will take part in the Advance Planning Visit.

In the Advance Planning Visit the group leader from Estonia will attend alone. From Finland the group leader will participate together with one youngster. From Latvia the group leader will participate together with a visually impaired youngster, who can assess the facilities from their point of view. From Croatia also a group leader and a youngster will participate,

## Flows

Flow No.	Group	No. of Group Leaders/Trainers/Facilitators	Country of Origin Country of Destination City of Venue	Start Date End Date	Total Duration Excluding Travel (days)	Total Duration Including Travel (days)	Total No. of Participants
1	1	1	Finland Estonia Liiva	2020-05-18 2020-05-18	1	3	2
2	2	1	Latvia Estonia Liiva	2020-05-18 2020-05-18	1	3	2
3	3	1	Estonia Estonia Liiva	2020-05-18 2020-05-18	1	1	1
4	4	1	Croatia Estonia Liiva	2020-05-18 2020-05-18	1	3	2

**Flow No.1 of activity A1**

Group	Country of Origin	Country of Destination	City of Venue	Start Date (yyyy-MM-dd)	End Date (yyyy-MM-dd)
1	Finland	Estonia	Liiva	2020-05-18	2020-05-18

Total Duration Excluding Travel	Travel Days	Total Duration Including Travel	Total No of Participants	No of Participants with Special Needs	No of Participants with Fewer Opportunities	No of Accompanying Persons	Group Leaders / Trainers / Facilitators
1	2	3	2	1	0	0	1

**Budget**

For further information please consult the Programme Guide for the overview of funding rules.

**Travel**

Distance Band	Travel Grant per Participant	No of Participants	Total Travel Grant
100-499 km	180,00 EUR	2	360,00 EUR

## Special Needs Support

<b>Id</b>	<b>No. of Participants with Special Needs</b>	<b>Description and Justification</b>	<b>Requested Grant</b>
1	1	Accompanying persons salary and travel expenses	1.000,00 EUR
<b>Total</b>			<b>1.000,00 EUR</b>

## Exceptional Costs

<b>Id</b>	<b>No. of Participants (including accompanying persons)</b>	<b>Description and Justification</b>	<b>Requested Grant</b>
1	2	Accommodation with breakfast- accommodation with breakfast is 120 euros for 2 nights for per person, so it's 240 for 2. Lunch and dinner- 7 euros per person for one meal. Dinner is on two nights, lunch on one day.	282,00 EUR
<b>Total</b>			<b>282,00 EUR</b>

## Flow No.2 of activity A1

Group	Country of Origin	Country of Destination	City of Venue	Start Date (yyyy-MM-dd)	End Date (yyyy-MM-dd)
2	Latvia	Estonia	Liiva	2020-05-18	2020-05-18

Total Duration Excluding Travel	Travel Days	Total Duration Including Travel	Total No of Participants	No of Participants with Special Needs	No of Participants with Fewer Opportunities	No of Accompanying Persons	Group Leaders / Trainers / Facilitators
1	2	3	2	1	0	0	1

## Budget

For further information please consult the Programme Guide for the overview of funding rules.

## Travel

Distance Band	Travel Grant per Participant	No of Participants	Total Travel Grant
100-499 km	180,00 EUR	2	360,00 EUR

## Special Needs Support

<b>Id</b>	<b>No. of Participants with Special Needs</b>	<b>Description and Justification</b>	<b>Requested Grant</b>
<b>No records found</b>			

### Exceptional Costs

<b>Id</b>	<b>No. of Participants (including accompanying persons)</b>	<b>Description and Justification</b>	<b>Requested Grant</b>
1	2	Accommodation with breakfast- accommodation with breakfast is 120 euros for 2 nights for per person, so it's 240 for 2. Lunch and dinner- 7 euros per person for one meal. Dinner is on two nights, lunch on one day.	282,00 EUR
<b>Total</b>			<b>282,00 EUR</b>

### Flow No.3 of activity A1

<b>Group</b>	<b>Country of Origin</b>	<b>Country of Destination</b>	<b>City of Venue</b>	<b>Start Date (yyyy-MM-dd)</b>	<b>End Date (yyyy-MM-dd)</b>
3	Estonia	Estonia	Liiva	2020-05-18	2020-05-18

<b>Total Duration Excluding Travel</b>	<b>Travel Days</b>	<b>Total Duration Including Travel</b>	<b>Total No of Participants</b>	<b>No of Participants with Special Needs</b>	<b>No of Participants with Fewer Opportunities</b>	<b>No of Accompanying Persons</b>	<b>Group Leaders / Trainers / Facilitators</b>
1	0	1	1	0	0	0	1

## Budget

For further information please consult the Programme Guide for the overview of funding rules.

## Travel

<b>Distance Band</b>	<b>Travel Grant per Participant</b>	<b>No of Participants</b>	<b>Total Travel Grant</b>
0-9 km	0,00 EUR	1	0,00 EUR

## Exceptional Costs



<b>Id</b>	<b>No. of Participants (including accompanying persons)</b>	<b>Description and Justification</b>	<b>Requested Grant</b>
1	1	Accommodation with breakfast- accommodation with breakfast is 120 euros for 2 nights per person; lunch and dinner- 7 euros per person for one meal. Dinner is on two nights.	141,00 EUR
<b>Total</b>			<b>141,00 EUR</b>

### Flow No.4 of activity A1

<b>Group</b>	<b>Country of Origin</b>	<b>Country of Destination</b>	<b>City of Venue</b>	<b>Start Date (yyyy-MM-dd)</b>	<b>End Date (yyyy-MM-dd)</b>
4	Croatia	Estonia	Liiva	2020-05-18	2020-05-18

<b>Total Duration Excluding Travel</b>	<b>Travel Days</b>	<b>Total Duration Including Travel</b>	<b>Total No of Participants</b>	<b>No of Participants with Special Needs</b>	<b>No of Participants with Fewer Opportunities</b>	<b>No of Accompanying Persons</b>	<b>Group Leaders / Trainers / Facilitators</b>
1	2	3	2	0	0	0	1

### Budget

For further information please consult the Programme Guide for the overview of funding rules.

## Travel

Distance Band	Travel Grant per Participant	No of Participants	Total Travel Grant
500-1999 km	275,00 EUR	2	550,00 EUR

## Exceptional Costs

Id	No. of Participants (including accompanying persons)	Description and Justification	Requested Grant
1	2	Accommodation with breakfast- accommodation with breakfast is 120 euros for 2 nights for per person, so it's 240 for 2. Lunch and dinner- 7 euros per person for one meal. Dinner is on two nights, lunch on one day.	282,00 EUR
<b>Total</b>			<b>282,00 EUR</b>

## Total Activity Budget

<b>Travel Grant</b>	<b>Exceptional Costs for Expensive Travel Grant</b>	<b>Organisational Support Grant</b>	<b>Special Needs Grant</b>	<b>Exceptional Costs Grant</b>	<b>Total Activity Grant</b>
1.270,00 EUR	0,00 EUR	0,00 EUR	1.000,00 EUR	987,00 EUR	3.257,00 EUR

## Activity A2

### Activity Type

Youth Exchanges - Programme Countries

### Activity Title

Creativity is Confidence

Why do the participants want to carry out this activity? What issues and needs do they want to address?

Most of the participants want to experience the world of Erasmus+ for the first time. They want to come together and address the topic of confidence through creative processes. They want to obtain new skills to raise their own confidence and self empowerment. For most of the participants it will be a first time abroad, and the biggest task within the youth exchange is to overcome the fears that are connected with new experiences. Music as a universal language will help the youngsters with different backgrounds to come together and understand each others struggles.

What are the basic elements of the activity? Please describe at the very least the venue(s), working methods used, aims of each session etc.

The youth exchange will take place in Muhu Youth Center at the end of June and beginning of July. The participants will be accommodated 500 metres from the youth center in camping houses. The youngsters will learn by doing. They will use the open room method to address the subject of confidence. They will learn to create music and then they will create music and record it. Participants will also have a first glimpse into making a video. They will learn by doing, how to film a music video and how to edit it later. There will be reflection every evening to really understand, what they achieved during the daily activities.

Please describe the role and involvement of the participants from each participating group in all phases (planning, preparation, implementation of activities and follow-up).

The young participants are choosing the activities within the youth exchange. They also have a big input in the timetable. Since it's a youth exchange the biggest involvement will be during the week in Muhu. The youngsters will be in charge of their own learning and reflection. They will do the recording, filming, editing and sharing the result. They will be in charge of breakfast and time management. After the exchange they will do the dissemination within their social networks. The group leaders role is to support the youngsters and let them do as much on their own, as possible.

How will the groups of participants cooperate and communicate between them to prepare and follow-up on the Youth Exchange?

The group mainly communicates through group leaders with each other, since there are youngsters with disabilities and different obstacles involved. Before the youth exchange a facebook page will be made, where the participants can get to know each other. The facebook page will also help them to reflect, disseminate and keep contact after the youth exchange.

Please describe the background of the participants in each participating group. Please also provide information on the group leaders, the age of the participants and how gender balanced is ensured.

The participating groups will come from different backgrounds. The Finnish group has participants with mental disabilities and require two assistants to accompany them. Their group leader is a youth worker, who works with the group daily. The Latvian group consists of youngsters with sight disabilities, 2 assistants and a group leader. The group leader is the project manager in the Latvian Blind Society. The Croatian group consists with active members in the organisation. Their group leader is a former active youngster, who has experience in Erasmus+ projects. The Estonian group has participants with different social, economical and geographical obstacles. The group leader is the manager/youth worker in the local youth center. The participants will be from ages 16 until 30 years old. Gender balance will be ensured in the selection process of the participants.

What will the participants learn about the chosen topic of the activity? Which learning outcomes or competences (i.e. knowledge, skills and attitudes/behaviours) are to be acquired/improved by participants in the activity?

The participants will learn about self-powerment. About overcoming their own set barriers to accomplish new things. How to make music and show it to the others. . New set of skills and knowledge will include creating music, creativity, recording, filming, editing, time management, english language, intercultural awareness, consideration toward others. The participants will also learn about self- reflection and learning to learn.

## Flows

Flow No.	Group	No. of Group Leaders/Trainers/Facilitators	Country of Origin Country of Destination City of Venue	Start Date End Date	Total Duration Excluding Travel (days)	Total Duration Including Travel (days)	Total No. of Participants
1	1	1	Croatia Estonia Liiva	2020-06-29 2020-07-03	5	7	7
2	2	1	Finland Estonia Liiva	2020-06-29 2020-07-03	5	7	9
3	3	1	Latvia Estonia Liiva	2020-06-29 2020-07-03	5	7	9
4	4	1	Estonia Estonia Liiva	2020-06-29 2020-07-03	5	5	7

**Flow No.1 of activity A2**

Group	Country of Origin	Country of Destination	City of Venue	Start Date (yyyy-MM-dd)	End Date (yyyy-MM-dd)
1	Croatia	Estonia	Liiva	2020-06-29	2020-07-03

Total Duration Excluding Travel	Travel Days	Total Duration Including Travel	Total No of Participants	No of Participants with Special Needs	No of Participants with Fewer Opportunities	No of Accompanying Persons	Group Leaders / Trainers / Facilitators
5	2	7	7	0	0	0	1

**Budget**

For further information please consult the Programme Guide for the overview of funding rules.

**Travel**

Distance Band	Travel Grant per Participant	No of Participants	Total Travel Grant
500-1999 km	275,00 EUR	7	1.925,00 EUR

## Organisational Support

Duration Per Participant (days)	No of Participants	Grant per Participant/Day	Total Organisational Support Grant
7	7	33,00 EUR	1.617,00 EUR

## Exceptional Costs

Id	No. of Participants (including accompanying persons)	Description and Justification	Requested Grant
No records found			

## Flow No.2 of activity A2

Group	Country of Origin	Country of Destination	City of Venue	Start Date (yyyy-MM-dd)	End Date (yyyy-MM-dd)
2	Finland	Estonia	Liiva	2020-06-29	2020-07-03



Total Duration Excluding Travel	Travel Days	Total Duration Including Travel	Total No of Participants	No of Participants with Special Needs	No of Participants with Fewer Opportunities	No of Accompanying Persons	Group Leaders / Trainers / Facilitators
5	2	7	9	6	0	2	1

## Budget

For further information please consult the Programme Guide for the overview of funding rules.

## Travel

Distance Band	Travel Grant per Participant	No of Participants	Total Travel Grant
100-499 km	180,00 EUR	9	1.620,00 EUR

## Organisational Support

Duration Per Participant (days)	No of Participants	Grant per Participant/Day	Total Organisational Support Grant
7	9	33,00 EUR	2.079,00 EUR

## Special Needs Support

<b>Id</b>	<b>No. of Participants with Special Needs</b>	<b>Description and Justification</b>	<b>Requested Grant</b>
1	6	2 accompanying persons salary 1000€ + 2 boat tickets 110 € and 2 pers. accommodation 336 €	1.446,00 EUR
<b>Total</b>			<b>1.446,00 EUR</b>

## Exceptional Costs

<b>Id</b>	<b>No. of Participants (including accompanying persons)</b>	<b>Description and Justification</b>	<b>Requested Grant</b>
<b>No records found</b>			

## Flow No.3 of activity A2

Group	Country of Origin	Country of Destination	City of Venue	Start Date (yyyy-MM-dd)	End Date (yyyy-MM-dd)
3	Latvia	Estonia	Liiva	2020-06-29	2020-07-03

Total Duration Excluding Travel	Travel Days	Total Duration Including Travel	Total No of Participants	No of Participants with Special Needs	No of Participants with Fewer Opportunities	No of Accompanying Persons	Group Leaders / Trainers / Facilitators
5	2	7	9	6	0	2	1

## Budget

For further information please consult the Programme Guide for the overview of funding rules.

## Travel

Distance Band	Travel Grant per Participant	No of Participants	Total Travel Grant
100-499 km	180,00 EUR	9	1.620,00 EUR

## Organisational Support

Duration Per Participant (days)	No of Participants	Grant per Participant/Day	Total Organisational Support Grant
7	9	33,00 EUR	2.079,00 EUR

### Special Needs Support

Id	No. of Participants with Special Needs	Description and Justification	Requested Grant
1	6	The accompanying persons will help the visually impaired young people to participate in the activities.	700,00 EUR
<b>Total</b>			<b>700,00 EUR</b>

### Exceptional Costs

Id	No. of Participants (including accompanying persons)	Description and Justification	Requested Grant
<b>No records found</b>			

**Flow No.4 of activity A2**

Group	Country of Origin	Country of Destination	City of Venue	Start Date (yyyy-MM-dd)	End Date (yyyy-MM-dd)
4	Estonia	Estonia	Liiva	2020-06-29	2020-07-03

Total Duration Excluding Travel	Travel Days	Total Duration Including Travel	Total No of Participants	No of Participants with Special Needs	No of Participants with Fewer Opportunities	No of Accompanying Persons	Group Leaders / Trainers / Facilitators
5	0	5	7	0	5	0	1

**Budget**

For further information please consult the Programme Guide for the overview of funding rules.

**Travel**

Distance Band	Travel Grant per Participant	No of Participants	Total Travel Grant
0-9 km	0,00 EUR	7	0,00 EUR

## Organisational Support

Duration Per Participant (days)	No of Participants	Grant per Participant/Day	Total Organisational Support Grant
5	7	33,00 EUR	1.155,00 EUR

## Exceptional Costs

Id	No. of Participants (including accompanying persons)	Description and Justification	Requested Grant
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No records found

**Total Activity Budget**

<b>Travel Grant</b>	<b>Exceptional Costs for Expensive Travel Grant</b>	<b>Organisational Support Grant</b>	<b>Special Needs Grant</b>	<b>Exceptional Costs Grant</b>	<b>Total Activity Grant</b>
5.165,00 EUR	0,00 EUR	6.930,00 EUR	2.146,00 EUR	0,00 EUR	14.241,00 EUR

## Follow Up

Please describe how you plan to follow-up on your project

## Impact

What is the expected impact on the participants, participating organisation(s) and other target groups?

The participant will be more self aware of their own capacities. They will have more self-confidence and have basic knowledge to create music and videos.

Young people will understand their own capability to learn and do extraordinary things.

Participants will understand the intercultural world better and the possibilities to cooperate and be tolerant towards someone who is different for them.

More empowerment and capacity building for young people and youth leaders of the organisations.

Building bridges to the non formal learning.

Participating organisations will have more experience in international youth work and Erasmus+ program.

What is the desired impact of the project at the local, regional, national, European and/or international levels?

On local level: awareness of different capabilities of young people.

Testing our infrastructures readiness to attend the needs of people with disabilities.

Many young people still don't know about the Erasmus+ possibilities, after the project the program will be more known on Muhu island.

Regional: more young people will reach out to Erasmus+

Young people with different challenges in life will be inspired to do something new and bold.

National: Other youth workers learn from our experience and about empowering young people.

European: the participants will use their new confidence and knowledge to inspire other young people in their communities to exit their comfort zones. And this will start to spread.

A more tolerant Europe with active and empowered citizens.

## Dissemination of Projects' Results



Which activities will you carry out in order to share the results of your project outside your organisation and partners?  
What will be the target groups of your dissemination activities?

Each organisation will have reflection meeting after the youth exchange with the participants.  
Each organisation will share the results of the youth exchange with their members and stakeholders.  
Muhu Youth Center will share the experience with the network of youth workers on the Estonian islands.  
There will be social media posts and news article in local papers. We will invite local press to the event.  
Participants will do personal spreading of the event.  
The music video will be uploaded into youtube and spread in every way that's possible  
The tools will written out and will be sent towards other interested organisations.

Please describe how the participants will be involved in the dissemination activities.

Each participant will do their own reflection for the Youth Pass. That will help them to phrase, what they learned during the activity.  
The participants will also do group reflection in the organisations, when they get back home.  
They will share the results in their own networks.

## Evaluation

Which activities will you carry out in order to assess whether, and to what extent, your project has reached its objectives and results?

Participants will fill out a self evaluation form before the youth exchange and a while after, to measure the impact on the participants.  
During the event there will be daily reflection, end evaluation.  
Also Youth Pass will be used for personal reflection and awareness.  
In september there will be a longer evaluation with group leaders to analyse the impact and growth of the participants.

## Budget Summary

### Project Budget Summary

>

Budget Items	Grant
Travel	6.435,00 EUR
Organisational Support	6.930,00 EUR
Special Needs Support	3.146,00 EUR
Exceptional Costs	987,00 EUR
<b>Total Grant</b>	<b>17.498,00 EUR</b>

### Budget Summary per Activity Type

Activity Type	Travel	Exceptional Costs for expensive travel	Organisational Support	Special Needs Support	Exceptional Costs	Grant
Youth Exchanges - Programme Countries	5.165,00 EUR	0,00 EUR	6.930,00 EUR	2.146,00 EUR	0,00 EUR	14.241,00 EUR
Advance Planning Visit – Youth Exchange	1.270,00 EUR	0,00 EUR	0,00 EUR	1.000,00 EUR	987,00 EUR	3.257,00 EUR

## Budget Summary per Activity

<b>Id</b>	<b>Activity Type</b>	<b>Travel</b>	<b>Exceptional Costs for expensive travel</b>	<b>Organisational Support</b>	<b>Special Needs Support</b>	<b>Exceptional Costs</b>	<b>Grant</b>
A1	Advance Planning Visit – Youth Exchange	1.270,00 EUR	0,00 EUR	0,00 EUR	1.000,00 EUR	987,00 EUR	3.257,00 EUR
A2	Youth Exchanges - Programme Countries	5.165,00 EUR	0,00 EUR	6.930,00 EUR	2.146,00 EUR	0,00 EUR	14.241,00 EUR

## Project Summary

### Summary

What do you want to achieve by implementing the project? What are the objectives of your project?

The project's main objective is to include youngsters with fewer opportunities and give them a sense of empowerment through the thrill of success. In the project we will have youngsters with different backgrounds and obstacles in life. In the project the participants will be young people with sight disability from Latvia, young people with mental disabilities and special needs from Finland and youngsters who have complicated social, economical and geographical backgrounds from Estonia, plus your "everyday" youngster from Croatia. They will all address the subject of confidence and self-empowerment through music and multimedia. Therefore also enhance their digital and multimedia skills. During the youth exchange they will create and record music and make a music video for the song. The different backgrounds of the participants will help the youngsters to find out more about inclusion and about their own strengths and the struggles of other youngsters in Europe.

What activities do you plan to implement? What is the number and profile of the participants involved?

We plan to use hands-on learning. We will focus on confidence and overcoming your own barriers.

The participants will learn to create and record music.

The groups will learn how to make a video including editing and later to share it through different channels and networks.

The youngsters will have a glimpse into the culture of the Estonian islands.

There also will be an intercultural evening, where everyone can introduce their culture.

The participants will have a different profile. There will be youngsters from Croatia, with experience in Erasmus+ projects.

There will be young people with sight disabilities from Latvia. There will be youngsters with

What results and impact do you expect your project to have?

We expect the youngsters to gain more independence and the confidence to start their own projects. The participants will use their new skills in the future. All people connected to the youth exchange have more knowledge about learning, reflection, youth pass and Erasmus+. The group leaders will have experience to start other international projects. The groups will feel a sense of involvement and belonging.

There will be an impact on the local community on Muhu island as well. The people there will have a small glimpse into the possibilities for different people working together and overcoming obstacles.

### Summary of Participating Organisations

<b>Organization PIC</b>	<b>Country of the Organisation</b>	<b>Role of the Organisation</b>	<b>Type of the Organisation</b>
Muhu Noortekeskus E10227691	Estonia	Applicant Organisation	Public service provider
Latvijas Neredzigo biedriba E10041924	Latvia	Partner Organisation	Non-governmental organisation/association
NEZAVISNA UDRUGA MLADIH E10060118	Croatia	Partner Organisation	Non-governmental organisation/association
Youth Division, City of Helsinki, Culture and Leisure sector E10165038	Finland	Partner Organisation	Youth organisation
Total number of participating organisations			4

## Summary of Activities and Participants

Activity Type	No. of Activities	No. of Participants	No. of Participants with Fewer Opportunities
Youth Exchanges - Programme Countries	1	32	5
Advance Planning Visit – Youth Exchange	1	7	0
<b>Total</b>	<b>2</b>	<b>39</b>	<b>5</b>

## Annexes

### annexes.text.maximum-number-attachments

Please download the Declaration on Honour, print it, sign it by the legal representative and attach it.

File Name	File Size (kB)
Declaration on honour.pdf	9,280

Please download the Mandates, print them, have them signed by the legal representatives and attach.

File Name	File Size (kB)
Mandate_Creativity is confidence (Croatia).pdf	616
Mandate Latvia.pdf	2,445

Please attach the timetable for the project activities using the template provided.

File Name	File Size (kB)
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Please attach any other relevant documents.

File Name	File Size (kB)
Total Size (kB)	12,341

## Checklist

Before submitting your application form to the National Agency, please make sure that:

- It fulfils the eligibility criteria listed in the Programme Guide.
- All relevant fields in the application form have been completed.
- You have chosen the correct National Agency of the country in which your organisation is established. Currently selected NA is:

EE01 Foundation Archimedes

## Please also keep in mind the following:

The documents proving the legal status of the applicant must be uploaded in the Erasmus and European Solidarity Corps platform (for more details, see Part C of the Programme Guide - "Information for applicants").

## Data Protection Notice

### PROTECTION OF PERSONAL DATA

The application form will be processed electronically. All personal data (such as names, addresses, CVs, etc.) will be processed pursuant to Regulation (EC) No 45/2001 on the protection of individuals with regard to the processing of personal data by the EU institutions and bodies and on the free movement of such data. Any personal data requested will only be used for the intended purpose, i.e. the processing of your application in accordance with the specifications of the call for proposals, the management of the administrative and financial aspects of the project if eligible and the dissemination of results through appropriate Erasmus+ IT tools. For the latter, as regards the details of the projects' contact persons, an unambiguous consent will be requested.

For the exact description of the collected personal data, the purpose of the collection and the description of the processing, please refer to the Specific Privacy Statement (see link below) associated with this form.

[http://ec.europa.eu/programmes/erasmus-plus/documents/eplink-eforms-privacy\\_en.htm](http://ec.europa.eu/programmes/erasmus-plus/documents/eplink-eforms-privacy_en.htm)

I agree with the Data Protection Notice



## Submission History

If you have submitted more than one version of your application form, you can use this section to keep track of your work.

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